

Donyatt Village Hall Management Committee

Minutes of Annual General Meeting

Thursday 25th April 2024

At 7.00pm in the David Willis Room at the Village Hall.

Present: Mr M. Toop (via video link), Mr. M. Grabham, Mr King, Mr. Porritt, Mrs R Liptrott, Ms M. Adams, Mrs S Parsons, Mr. M. Hastings
Members of Community: None

AGM 24.01 Apologies: Mr G. Spurway

AGM 24.02 - Minutes of AGM 2023: The minutes were confirmed as an accurate record and their acceptance was proposed by Mr Porritt and seconded by Mrs Liptrott. The minutes were unanimously passed and a copy signed by the Vice Chairman. (Copy on file.)

AGM 24.03 Matters Arising: Item 23.06: Mr Hastings enquired as to whether the suggestion of short- term investment had been considered further by the Management Committee. Mr King advised that it had not been taken forward as it had been hoped the funds were going to be used for car park surfacing, although those works had not progressed. Mr Hastings advised that the Committee should reconsider the opening of an account in due course.

AGM 24.04 Trustees' Report: It was noted that Mrs Parsons and Ms Adams were not Elected Trustees but were co-opted members of the Committee. Also noted that the in para 1 on page 2 the Parish Council are named as the Governing Trustee, they are in fact the Custodian Trustees. Approval of the report written on behalf of the Trustees, and subject to these amendments, was proposed and seconded respectively by Mr. Porritt and Mrs Parsons and was unanimously agreed. Mr. Porritt (Vice Chairman) and Mrs. Liptrott (Secretary) on behalf of the Trustees signed the report. (Copy on file)

AGM 24.05 Chairman's Report: The Chairman's Report had been distributed electronically by email. No questions arose. Approval of the report was proposed and seconded respectively by Mr. Porritt and Mrs Liptrott and was unanimously agreed and signed by Vice Chairman Mr. Porritt. (Copy on file)

AGM 24.06 Treasurer's Report: Mr. Porritt presented his report that showed a bank balance of just in excess of £40k. A copy of the accounts, certified by Mr D. Ireland, were circulated and signed by those present. Approval of the Treasurer's Report and adoption of the accounts was proposed and seconded respectively by Mr P. King and Mrs Liptrott and carried unanimously. (Copy on file)

AGM 24.07 Bookings Secretary's Report: The report prepared by Mr. King was circulated prior to the AGM. Approval of the report was proposed and seconded respectively by Mrs. Liptrott and Mr Porritt and carried unanimously. (Copy on file)

AGM 24.08 Election of Trustees and Committee: The existing five Trustees were all willing to remain as Trustees. No new members of the community had put themselves forward for election as Trustees. Mr. Hastings was welcomed to the Committee as the second Representative of the Social Club.

AGM 24.09 Questions and Comments: Ms Adams had noticed that on the Charity Commission website the Annual Return for the year 2022/23 was indicated as being 83 days overdue. Mr King agreed to look into this as he had worked on the return several months ago and believed that he had completed it.

AGM 24.10 Any Other Business: None raised.

Meeting closed at 7:55pm.