

# Donyatt Village Hall

## Minutes of Annual General Meeting

Monday 17th April 2023

At 7.00pm in the David Willis Room at the Village Hall

**Present:** Ms M Adams, Mr. M. Grabham, Mr A Hayward, P King, Mr. W Porritt, Mr. M Toop, Mrs R Liptrott, Mrs S Parsons.

Member of the Community: Mr Malcolm Hastings.

**AGM 23.01 Apologies:** Mr D Millard, Mr G Spurwell, Ms J Vincent, Ms M Adams.

**AGM 23.02 Minutes of AGM 2022:** The minutes had been previously distributed, and were confirmed as an accurate record of the meeting and their acceptance was proposed by Mr Porritt and agreed by all present. The minutes were unanimously passed and a copy has been signed by the Chairman. (Copy on file.)

**AGM 23.03 Matters Arising:** There were no matters arising.

**AGM 22.04 Trustees' Report:** Approval of the report written on behalf of the Trustees was proposed by Mr. Toop, seconded by Mrs Parsons and unanimously agreed. The report will be signed by Mr. Toop (Chairman) and Mr. Hayward (Secretary) on behalf of the Trustees. (Copy on file)

**AGM 23.05 Chairman's Report:** Mr. Toop presented his report as Chairman. Approval of the report was proposed by Mr Porritt and seconded by Mr. Grabham. The report was unanimously agreed and will be duly signed by Mr. Toop. (Copy to be file)

**AGM 23.06 Treasurer's Report:** Mr. Porritt presented the certified accounts and gave a brief summary of the finance documents circulated to all those present, highlighting the £30K cash reserve, income around £10k, and surplus income for power usage. Mr Hastings suggested that we should consider investing (short term) at least a part of the cash reserve sum. A one year bond would earn perhaps 4%. This will be considered by the committee, but the most of or perhaps the whole sum will be required for the proposed car park improvement project.

Adoption of the accounts (previously signed by Committee members) was proposed by Mrs R Liptrott, seconded by Mr Toop and carried unanimously. (Copy on file)

**AGM 23.07 Bookings Secretary's Report:** Mr King presented his 22/23 report, highlighting additional regular hirings gained, particularly from the SSDC, and applauded the fact that for the first time we had exceeded 400 hirings for the year, in spite of losing regular bookings from the Lego club and the U3A.

Approval of the report was proposed by Mr Porritt and seconded by Ms Liptrott and was carried. (Copy on file)

**AGM 23.08 Election of Trustees and Committee members:** No New trustees have been elected for the coming year. Four new committee members have been elected, viz. Tony Hayward, Graham Spurway, Jackie Vincent and Melonie Adams.

**AGM 23.09 Additional questions and comments:** None.

**AGM 23.10 Any Other Business:** None

The meeting closed at 8.05 pm.

Tony Hayward (Sec DVH Committee)